



# TIMBER MESA FIRE AND MEDICAL DISTRICT

A regular session of the Timber Mesa Fire and Medical District was convened Tuesday, August 18, 2015 at 6:00pm in the training room at the Timber Mesa Fire and Medical District, Station #13, 2922 W. White Mountain Blvd, Lakeside, Arizona

## Board Meeting

1. **CALL TO ORDER** – Chair Amy Kay called the meeting to order at 6:00pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Amy Kay, Member Dennis Hughes, Clerk Lynn Browne-Wagner, Member Ed Lindquist, and Paul Wyatt (6:06 pm).
4. **APPROVAL OF MINUTES**
  - A. Regular Session of July 28, 2015.

Lynn Browne-Wagner made the motion to approve the minutes of Regular Session on July 28, 2015. Dennis Hughes seconded the motion and the motion passed unanimously.

5. **CALL TO THE PUBLIC**

None
6. **REPORTS AND CORRESPONDENCE**
  - a. Fire Board Report
  - b. Fire Chief's Report
  - c. Operations and Training Report
  - d. Logistics, Fleet and Community Risk Reduction Report

The reports for each of the items listed were included in the Board packets. Lynn Browne-Wagner stated that she was not present as an observer at the Active Shooter. Dennis Hughes asked how long has Regional Dispatch been discussed and Chief Savage stated 5-6 years. Chief Savage also reported that the City of Show Low is 100% moving forward with the Regional Dispatch and Pinetop/Lakeside is as equally committed. There was a training session with the Human Resource contractor to introduce an updated performance evaluation tool and a guidance document for all supervisors. The information was well received. There was a copy of the information in the Board Packet. Dennis Hughes asked about the Haz-Mat responses, and it was reported that both responses were natural gas leaks.

7. **ANNOUNCEMENTS**
  - a. Chief will be at the National Fire Academy in Baltimore August 24<sup>th</sup> through September 4, 2015.
  - b. Annual Audit will be August 31, 2015 through September 2, 2015.
  - c. Lynn Browne-Wagner received a letter from SLEMS for a public information request.

## 8. BUSINESS

### a. July Financial Reports

Gabe Buldra referred the board members to their packet. He discussed the report, which included revenues and expenditures. There was an error of no tax revenue reported in June however, \$138,000 was reported for June in the July report from Navajo County. This amount is reflected in the cash balance. Mr. Buldra presented a Letter of Declaration from Wells Fargo Bank that states the District will issue less than \$10 million in total debt during the 2016 calendar year, and it was signed by the Board members.

Lynn Browne- Wagner made a motion to approve the financial reports for the month of July, 2015 as presented, and Amy Kay seconded the motion. The vote was unanimous and the motion carried.

### b. Tentative Approval of Resolution 2015-16 adopting the 2006 International Fire Code with Appendices.

A letter from the State Fire Marshal's Office along with a resolution to adopt the 2006 International Fire code was in the Board Packet. Chief Savage explained that this is the same code that was authorized by vote of the public in the Lakeside Fire District, adopted by the City of Show Low and utilized throughout Navajo County. Recent legislation (cited in the resolution) has streamlined the process for merged fire districts to adopt a fire code after merger. Fire Marshal Brian Russell discussed the specifics of the Fire Code, directed staff to post the resolution for 20 days per statute, hold a public hearing and then give the final approval (if the Board desires) to adopt the code. This is the first step in the process to tentatively approve a resolution to adopt the fire code.

Dennis Hughes made a motion to tentatively approve resolution 2015-16 adopting the 2006 International Fire Code with Appendices and direct staff to post the resolution per statute, and Ed Lindquist seconded the motion. The vote was unanimous and the motion carried.

### c. Approval of a Purchase Agreement for a New 75' Aerial Apparatus.

In the 2015-16 Budget, the Board approved a new aerial apparatus (ladder truck was indicated in a lease purchase agreement at \$140,000 annual debt service). Over the last few months Chief Maloney has lead a team to solicit and evaluate bids and ultimately recommend the purchase of a Smeal 75' Quint. It was explained that a Quint is a piece of fire apparatus that combines a fire pump, water tank, hose, ground ladders, and an aerial ladder. The efforts of the team were to identify a truck that was already built or currently in production that would meet the District's needs. The purpose of this effort was to expedite the delivery of the truck and to save money purchasing an already designed and equipped apparatus. There were several submissions from various manufacturers and it was determined that two of the bids would meet those needs. Chief Maloney and his team went to see both of the trucks, one complete demo unit and one truck still in production. The team recommended the Smeal 75' Aerial Quint #4440 truck. The specifications were shown to the Board members, and Engineer Dan Jerome led the discussion on these specifications. The chassis and cab are already built but is still in final production in Nebraska. Chief Savage stated that a new ladder truck is a significant need in the District's fleet. The current ladder truck is close to the end of its service life and is experiencing several problems. It is a larger truck than we need and he is recommending this smaller truck to replace it. Paul Wyatt asked about the necessity of this truck in our fleet. Chief Chevalier stated that this truck is invaluable on a large structure fire, and saves property. Chief Savage presented a draft of a non-binding letter of intent to purchase to hold the truck. Gabe Buldra stated that he received a quote on potential financing however he was looking for a lower interest rate. Dennis Hughes stated that this would be under budget, with a low interest rate.

Dennis Hughes made a motion to approve the purchase of the Smeal 75' Ladder truck at a price not to exceed \$800,000 (\$717,000 plus tax, equipment upgrade and changes), and Lynn Browne-Wagner seconded the motion. The vote was unanimous and the motion carried.

**d. Decline to Execute a Social Security 218 Agreement**

Chief Savage reported that since the merger the District has been waiting for a decision from the Social Security Administration regarding the status of our agreement. The decision has been reached and the SSA has agreed that we are a new entity that is not subject to the prior agreements of the previous agencies. This will be good for the District as it will not have to pay into multiple retirement systems. With that, SSA is still bound to offer the District a new Section 218 Agreement. This agreement, if approved by the Board, would cause the District to pay into Social Security for our employees, as well as whatever other retirement plan they are enrolled in. In the absence of this agreement we are free to enroll our employees into a qualified plan (ASRS, PSPRS, 457) to provide a superior retirement plan and avoid Social Security costs.

Ed Lindquist made a motion to authorize staff to decline to execute a Social Security Section 218 Agreement prior to signing our ASRS agreement, and Amy Kay seconded the motion. The vote was unanimous and the motion carried.

**e. Approval of a resolution for Timber Mesa Fire and Medical District to enter into a membership agreement with the Arizona State Retirement System (ASRS).**

Chief Savage reported that with the merger the District has continued to function as separate agencies with ASRS. Linden and Lakeside Fire Districts were enrolled with ASRS and have continued to contribute to this system as members of TMFMD. The District now needs to take action to combine these systems and create an agreement with ASRS under Timber Mesa Fire & Medical District. A copy of the resolution with ASRS for an agreement was in the Board packet.

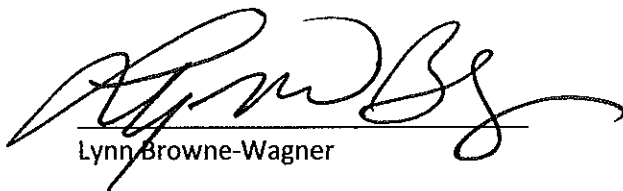
Lynn Browne Wagner made a motion to approve the resolution authorizing an agreement with the Arizona State Retirement System, and Paul Wyatt seconded the motion. The vote was unanimous and the motion carried.

**9. NEW AGENDA ITEMS**

None

**10. ADJOURNMENT**

Therefore, Chair Amy Kay declared the public session adjourned at approximately 6:40 p.m.

  
Lynn Browne-Wagner

9-22-15  
Date