

TIMBER MESA FIRE AND MEDICAL DISTRICT

A regular session of the Timber Mesa Fire and Medical District was convened Tuesday, January 26, 2016 at 6:00 pm in the training room at the Timber Mesa Fire and Medical District, Station #13, 2922 W. White Mountain Blvd, Lakeside, Arizona.

Board Meeting

1. **CALL TO ORDER** – Chair Lynn Browne-Wagner called the meeting to order at 6:08 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Lynn Browne-Wagner, Clerk Dennis Hughes (via phone), Member Amy Kay, and Member Ed Lindquist were present.
4. **APPROVAL OF MINUTES**
 - A. Regular Session of December 22, 2015.

Ed Lindquist made the motion to approve the minutes of the Regular Session on December 22, 2015 and Amy Kay seconded the motion. The motion passed unanimously.

5. **CALL TO THE PUBLIC**

None

6. **REPORTS AND CORRESPONDENCE**

- A. Fire Board Report

Ed Lindquist commented on the AFDA conference. He was on the panel with Chief Savage for the Fire Board Roundtable regarding the merger. He had lunch with the Pinetop Fire Board Secretary, Ed Chibbarelli, who was interested in the process.

Lynn Browne-Wagner complimented the Honor Guard and Pipes & Drums for their participation at the membership meeting.

Amy Kay stated it was a good conference all around.

Dennis Hughes reported that he enjoyed the conference and learned from the Wildland billing and merger classes.

- B. Fire Chief's Report

Information was in the Board packets. Chief Savage reported that Administration and Chief staff have moved into the new Admin building and it will be available for Board meetings.

- C. Operations and Training Report

- D. Logistics, Fleet and Community Risk Reduction Report

Chief Chevalier reported the new rescue is complete, and he and Jeff Farkas will be going to inspect it next week.

- E. Community Risk Reduction Report

Chief Savage reported that he has restructured the Fire Marshall and the Community Risk Manager to work directly with him.

Kirk Webb reported on an apartment fire where the sprinklers were an important factor in saving the apartment, as the sprinklers extinguished the fire. The outcome was good with little water damage. Chief Savage commented that sprinklers are a tough sale, however this was the outcome needed.

The reports for each of the items listed were included in the Board packets.

7. ANNOUNCEMENTS

A. Chief Savage reported there may be a potential offer on the Wagon Wheel property.

8. BUSINESS

A. December Financial Report

Gabe Buldra referred the board members to their packet. He discussed the report, which included revenues and expenditures. He reported the tax revenue in December from Navajo County was over projection, as timing on the collection and distribution of tax revenue caused the variance.

Amy Kay made a motion to approve the financial reports for the month of December, 2015 as presented, and Ed Lindquist seconded the motion. The vote was unanimous and the motion carried.

B. Requiring any member of the public, vendor, consultant, or other person who wishes to be included on the Timber Mesa Fire & Medical District's Board agenda for discussion and/or action to provide a written overview of their presentation and any supporting materials to the Fire District at least one week prior to any presentation to the Board.

In previous meeting we have had individuals who wished to make a presentation to the Board for discussion and possible action. Often times the Board has had little, if any, opportunity to study the issue being presented because no information has been provided to them prior to the meeting. Instead, the Board members have been presented with information and then asked to discuss, ask questions or take action on an item they have just learned about.

This agenda item, requested by Board Member Ed Lindquist, is an effort to ensure that the Board has adequate information prior to any presentation so that they are able to research the issue and come prepared with questions or comments and to be able to take action only after being thoroughly informed.

It was brought to the attention of the Board and the Public that this would not affect Call to the Public. The Public will still be invited to speak, however no action can be taken on the Call to the Public agenda item.

Bill Whittington recommended a copy of the minutes from this meeting be in the resolution file.

Ed Lindquist made a motion that the District require any person who wishes to be on the agenda for discussion or action to provide a written overview of their presentation and any supporting materials to the Fire District at least one week in advance to be included in the Board packet, and Amy Kay seconded the motion. The vote was unanimous and the motion carried.

C. Approval of an Intergovernmental agreement (IGA) to form the Northeastern Arizona Regional Dispatch Center (NARDC).

Included in the Board packet was the IGA for Regional Dispatch. The Towns of Snowflake and Taylor did not approve the IGA so the rest of the participants did not move forward with that version. This more recent version is reflective of the remaining participants. The fees for dispatch service will be more than what has been paid in the past but are reflective of our percentage of usage and will result

in improved services. Snowflake/Taylor did not have an impact on the cost structure. Chief Savage reported there will be a 5 member board.

This IGA has been reviewed by Mr. Whittington and is ready for approval by the Fire District.

Ed Lindquist mad a motion to approve the IGA to form the Northeastern Arizona Regional Dispatch Center (NARDC), and Amy Kay seconded the motion. The vote was unanimous and the motion carried.

D. Approval of resolution 2016-1 to determine wages calculations for volunteer workers for calculation of workers compensation premiums.

Copper Point, the Districts workers compensation carrier, requires that the Board take action to ascribe a wage calculation to volunteer members to determine their level of benefit if they are injured while assisting the Fire District and to establish a premium amount for those employees. TMFMD maintains a cadre of volunteers to assist the Community Risk Reduction Division in public education, building inspections, etc. They also assist in delivering supplies and a variety of other tasks.

The resolution indicates that the wage calculation is \$400 per month per volunteer. This is the lowest compensation number allowable.

Ed Lindquist made a motion to approve Resolution 2016-01 establishing the basis for computation of workers compensation insurance premiums and benefits for volunteer workers at \$400 per month, and Amy Kay seconded the motion. The vote was unanimous and the motion carried.

E. Fire Chief's annual performance evaluation. The Board may go into executive session pursuant to A.R.S. 38-431.03(A)(1) for a personnel matter.

Member Ed Lindquist made a motion to go into the Executive Session for personnel matter, and Chair Lynn Browne-Wagner seconded the motion. MOTION CARRIED UNANIMOUSLY.

A. Pursuant to A.R.S. 38-431.03(A)(1) personnel matters

The Executive Session convened at 6:27 pm
Regular Session resumed at 6:58 pm

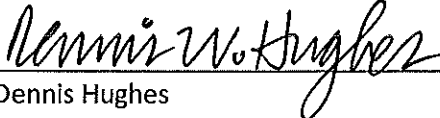
There was action to be taken. There will be a review at the next Board meeting.

9. NEW AGENDA ITEMS

It will be necessary to cancel the agreement with the City of Show Low on the Admin building at 15.

10. ADJOURNMENT

Therefore, Chair Lynn Browne-Wagner declared the public session adjourned at approximately 7:05 p.m.


Dennis Hughes

2/23/16
Date