



# TIMBER MESA FIRE AND MEDICAL DISTRICT

A regular session of the Timber Mesa Fire and Medical District was convened Tuesday, March 22, 2016 at 6:00 pm in the training room at the Timber Mesa Fire and Medical District, Station #13, 2922 W. White Mountain Blvd, Lakeside, Arizona.

## Board Meeting

1. **CALL TO ORDER** – Chair Lynn Browne-Wagner called the meeting to order at 6:02 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Lynn Browne-Wagner, Clerk Dennis Hughes, Member Amy Kay, Member Ed Lindquist, and Member Paul Wyatt (6:09 PM) were present.
4. **APPROVAL OF MINUTES**
  - A. Regular Session of February 23, 2016.
  - B. Executive Session of February 23, 2016.

Dennis Hughes made the motion to approve the minutes of the Regular Session on February 23, 2016 and the Executive Session on February 23, 2016, and Ed Lindquist seconded the motion. The motion passed unanimously.

5. **CALL TO THE PUBLIC**

Lars Moore, President of the WMFFA, addressed the board. He stated he is the newly elected President of the White Mountain Firefighters Association with Taber Heisler as Vice President and Conrad Loney as Secretary/Treasurer. The WMFFA is to help meet the needs of the Fire fighters, help with the needs of the community i.e. Christmas for the kids, and charitable events. There will be a dinner/auction on Saturday, April 23, 2016 at the Gathering Place in Pinetop. He stated that the association appreciates the board and the confidence they have in them, and the association they have with Administration.
6. **REPORTS AND CORRESPONDENCE**
  - A. Fire Board Report

Dennis Hughes appreciated the wildland update in the board packet.  
Chief Savage reported that he had a meeting with Member Paul Wyatt regarding the 2015 Fire code.
  - B. Fire Chief's Report

Chief Savage welcomed Chief Clay Wood, Chief of Operations, to the Senior Leadership of Timber Mesa Fire & Medical District.  
Ed Lindquist asked about the Haz-Mat truck. It was reported that they are working with Navajo County on the sale of the truck.
  - C. Operations and Training Report

Chief Clay Wood presented his report from the Board packet. Dennis Hughes asked about the IOS, and Taber Heisler explained the process.

- D. **Logistics, Fleet and Community Risk Reduction Report**  
 Chief Randy Chevalier reported the new Ladder truck should be completed within the next 5 weeks. The new rescue has been delivered and will have the inspection from DHS on Thursday, March 24, 2016. Upon completion of the inspection it will be put into service at Station 13. He praised Braun for their service and dependability  
 Dennis Hughes asked about the radios and Chief Chevalier reported that Chief Morgan of Pinetop Fire has written a grant for communication equipment. This grant is in partnership with TMFMD to better equip both organizations with P25 (digital) capable radios.
- E. **Community Risk Reduction Report**

The reports for each of the items listed were included in the Board packets.

**7. ANNOUNCEMENTS**

- A. Chief Clay Wood announced that Firefighter/Paramedic Clifford Maxwell has received the Firefighter of the Year Award from the local Elks Foundation, and will receive the Firefighter of the Year Award from the Elks Foundation in the State of Arizona. Congratulations to Clifford Maxwell for being honored.

**8. BUSINESS**

**A. December Financial Report**

Gabe Buldra referred the board members to their packet. He discussed the report, which included revenues and expenditures. He reported the tax revenue in February from Navajo County was under budget, year to date revenues were over budget, and year to date expenses were under budget.

Mr. Buldra reported the credit card limit has been finalized and approved through National Bank.

Amy Kay made a motion to approve the financial reports for the month of February, 2016 as presented, and Ed Lindquist seconded the motion. The vote was unanimous and the motion carried.

**B. Discussion and Possible action on Call of Election for November 8, 2016 (Resolution 2016-2)**

The Timber Mesa Fire & Medical District Board of Directors has three positions for four year terms to be filled. This motion is for the calling of the election and formal request for Navajo County Elections Services to provide the election services to conduct the November 8<sup>th</sup>, 2016 election for the Timber Mesa Fire and Medical District Board of Directors.

Resolution 2016-2 was in the Board packet to call for an election which will be administered by and run in conjunction with the general election held on November 8<sup>th</sup>, 2016. This will authorize Navajo County Elections office to conduct the elections for the District utilizing the precincts which already exist in our jurisdiction.

Lynn Browne-Wagner made a motion to approve Resolution 2016-2 calling for the election of three Timber Mesa Fire and Medical District board members and authorize Navajo County to conduct the election during the November 8<sup>th</sup>, 2016 general election including publishing the call for election as required.

- C. **Discussion and Possible action to change the location of the regularly scheduled meetings of Timber Mesa Fire and Medical District Board to the new administration site at 3561 E. Deuce of Clubs in Show Low, Arizona.**

With staff having moved to the new administration and support service site, there are benefits to also move our Fire Board meetings to the same location. The District's files and other information are located there and allows staff to bring additional information to the Board, if requested. The community is becoming aware of our administrative offices and will anticipate that administrative and Board business might be conducted at that location.

Dennis Hughes made a motion to approve a change to the location of the Timber Mesa Fire and Medical District Board meetings to the new administration building located at 3561 E. Deuce of Clubs in Show Low, Arizona, and that we direct staff to make appropriate notifications to Navajo County and the public about the meeting location change, and Amy seconded the motion. The vote was unanimous and the motion carried.

**D. Discussion and possible action on approval of intergovernmental agreement (IGA) with the Arizona State Forestry Division to remain as a cooperator with State for wildfire deployment and suppression.**

The Board was given a copy of the updated intergovernmental agreement (IGA) in their packets. This IGA has been crafted and reviewed by Mr. Whittington in cooperation with the State, and it will replace the existing agreement. Currently, the District is a State cooperator for wildfire deployment and suppression throughout the State and the Country.

Chief Savage thanked Mr. Whittington for identifying the issues in the previous agreement and for working with the State to bring the language of the IGA up to current compliance with applicable statutes.

Ed Lindquist made a motion to approve the attached IGA with the Arizona Division of State Forestry indicating that Timber Mesa Fire and Medical District is a cooperator with the State for wildland deployment and suppression, and Pau Wyatt seconded the motion. The vote was unanimous and the motion carried.

**E. Discussion and possible action on approval for staff to submit an application for amendment to the Arizona Department of Health Services (ADHS) concerning the Fire Districts certificate of necessity (CON) and extending ambulance services to all areas of the Fire District. The Board may choose to go into executive session pursuant to A.R.S. 38-431.03 (A)(3) for legal advice.**

Dennis Hughes made a motion to go into executive session, and Lynn Browne-Wagner seconded the motion. The vote was unanimous and the motion carried.

The Executive Session convened at 6:36 pm  
Regular Session resumed at 7:09 pm

Dennis Hughes made a motion to approve staff to submit an application for amendment to the Arizona Department of Health Services (ADHS) concerning the Fire Districts certificate of necessity (CON) and extending ambulance services to all areas of the fire District, and Ed Lindquist seconded the motion. There was no discussion. The vote was unanimous and the motion carried.

**9. NEW AGENDA ITEMS**

Lynn Browne-Wagner would like the board to review the drug and alcohol policy.

10. **ADJOURNMENT**

Therefore, Chair Lynn Browne-Wagner declared the public session adjourned at approximately 7:12 p.m.

  
Dennis Hughes, Board Clerk

4/20/16  
Date