

# TIMBER MESA FIRE AND MEDICAL DISTRICT

A regular session of the Timber Mesa Fire and Medical District was convened Tuesday, August 23, 2016 at approximately 6:42 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

## BOARD MEETING

1. **CALL TO ORDER** – Board Chair Lynn Browne-Wagner called the meeting to order at approximately 6:42 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Lynn Browne-Wagner, Clerk Dennis Hughes, and Member Amy Kay were present.
4. **APPROVAL OF MINUTES**
  - A. Regular Session of July 26, 2016

Clerk Dennis Hughes made a motion to approve the July 26, 2016 Regular session board meeting minutes. Member Amy Kay seconded the motion. The vote was unanimous and the motion carried.

5. **CALL TO THE PUBLIC** – None
6. **REPORTS AND CORRESPONDENCE**
  - A. Fire Board Report  
Clerk Dennis Hughes stated that with much rain, no fires and a good financial report from last fiscal year, it was a good report. He praised staff and the financial director for their efforts.
  - B. Fire Chief's Report  
Member Dennis Hughes asked about Chief Savage's training last month at the National Fire Academy in Maryland. Chief Savage stated it was his fourth and final year at the Academy and he will complete his research project within 6 months, then will have his certification.  
Chief Savage reported that the District sent a tender with 2 employees to a two week fire assignment to Idaho.
  - C. Operations and Training Report  
Chief Wood reported the inter-facility transports were added to the report, as requested. He also reported that EMS Medical Director Jeff Farkas was named the Vice Chairman of the Northern Arizona Emergency Services committee. The Arizona State Fire School is September 7-11, 2016 in Mesa.
  - D. Logistics Report
  - E. Community Risk Reduction Report

## 7. ANNOUNCEMENTS

Chief Savage presented an appreciation letter from the City of Show Low for the outstanding support in making the Fourth of July a success.

Notice from the Office of Administrative Hearings re: prehearing conference.

## 8. BUSINESS

### A. Discussion and Possible: July Financial Report

Gabe Buldra referred the board members to their packet. He discussed the report, which included revenues and expenditures. Dennis Hughes made a motion to approve the financial reports for the month of July 2016 as presented, and Amy Kay seconded the motion. The vote was unanimous and the motion carried.

Gabe Buldra reported the Annual Audit for Timber Mesa Fire & Medical District will be September 6-9, 2016 at the Administration building.

### B. Discussion and Possible Action: VFIS release and payment related to former Show Low Fire Chief Ben Owens. The Board may vote to go into executive session pursuant to A.R.S. 38-431.03(A)(3) for legal advice with the District's attorney and A.R.S. 38.431.03(A)(4) to give instructions to the District's attorney.

Chair Lynn Browne-Wagner asked for a motion to enter into executive session. Member Amy Kay made a motion to adjourn into executive session and Clerk Dennis Hughes seconded the motion. The vote was unanimous and the motion carried.

Therefore, the Board entered into executive session at approximately 7:00 pm.

Therefore, the Board reconvened into public session at approximately 7:08 pm.

Clerk Dennis Hughes made a motion to approve the Release and Assignment and to authorize the Chair to sign the Release and Assignment, and Member Amy Kay seconded the motion. The vote was unanimous and the motion carried.

### C. Discussion and Possible Action: Review and revision of the District's Policy on Solicitation and Distribution/Political Activity.

The Board was given a copy of the Fire District policy concerning political activities while on-duty. There was discussion on this policy, however there were no changes requested. With there being no changes, it is not necessary to take action.

### D. Discussion and possible action: Purchase offer for the property located at 5472 Wagon Wheel Lane (Wagon Wheel Station). The Board may vote to go into executive session pursuant to A.R.S. 38-431.03(A)(7) in order to consider its position and instruct its representative(s) regarding negotiations for the purchase, sale, or lease of real property.

There was not an offer to be presented. This will be tabled for a later date.

### E. Discussion and possible action: Resolution 2016-06 adopting the Sitgreaves Community Wildfire Protection Plan.

Chief Savage reported that Navajo and Apache Counties have been working to update and revise the Sitgreaves and Central Navajo Community Wildfire Protection Plans. The Sitgreaves plan will directly impact the District, and the Central Navajo plan addresses those areas north of the District but still in Navajo County.

In the Fire Board packets was a copy of the Community Wildfire Protection Plan (CWPP) and Chief Savage stated that it is a document that articulates the risks to the community from wildfire as well as the resources available to combat that risk and the mitigation strategies that we, and our community partners, feel are relevant to reduce that risk over time. It is a helpful document in seeking grant funding to help in achieving those same mitigation strategies.

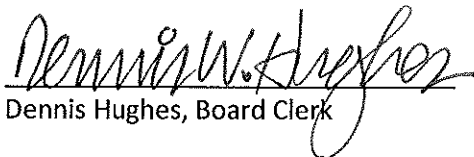
Clerk Dennis Hughes made a motion to approve Resolution 2016-06 adopting the Sitgreaves Community Wildfire Protection Plan, and Member Amy Kay seconded the motion. The motion was unanimous and the motion carried.


**9. NEW AGENDA ITEMS**

Chair Lynn Browne-Wagner mentioned she would like another policy on the agenda for review. Chief Savage will bring one forward for the next board meeting.

**10. ADJOURNMENT**

Thereafter, Chair Browne-Wagner declared the public session adjourned at approximately 7:09 p.m.

  
Dennis Hughes, Board Clerk

  
Date