

TIMBER MESA FIRE AND MEDICAL DISTRICT

A study session of the Timber Mesa Fire and Medical District was convened Tuesday, January 24, 2017 at approximately 6:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

STUDY SESSION: 2015 INTERNATIONAL FIRE CODE

1. **CALL TO ORDER** – Board Clerk Amy Kay called the meeting to order at approximately 6:00 pm.
2. **ROLL CALL OF BOARD MEMBERS**-Board Clerk Amy Kay, Paul Wyatt, Lynn Browne-Wagner, and Ed Lindquist were present.
3. **PRESENTATION AND DISCUSSION**
 - A. 2015 International Fire Code, proposed amendments, and implementation plan.
There was a presentation and discussion on the 2015 International Fire Code with the proposed amendments and implementation plan.

Close of Study session was at 7:20 pm.

A regular session of the Timber Mesa Fire and Medical District was convened Tuesday, January 24, 2017 at approximately 7:40 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** – Board Clerk Amy Kay called the meeting to order at approximately 7:40 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Board Clerk Amy Kay, Paul Wyatt, Lynn Browne-Wagner, and Ed Lindquist were present.
4. **APPROVAL OF MINUTES**
 - A. Regular session – December 20, 2016
 - B. Executive session-December 20-2016
Member Ed Lindquist made a motion to approve the Regular session minutes and the Executive minutes of December 20, 2016, and Lynn Browne-Wagner seconded the motion. The vote was unanimous and the motion carried.

5. CALL TO THE PUBLIC

6. REPORTS AND CORRESPONDENCE

A. Fire Board Report

Clerk Amy Kay reported that all 5 board members attended the Arizona Fire District Association Conference in Laughlin, and the Statutory Classes were very informative. Member Lynn Browne-Wagner taught a class at the conference on Drug Awareness.

B. Fire Chief's Report

Chief Savage added to his report that there was a seminar today sponsored by the Northern Arizona Fire Chiefs Association, a presentation by Dr. David Griffin in honor of the Charleston 9: A Study of Change Following Tragedy.

C. Operations and Training Report

Chief Savage reported that the Training Report were annual hours not just the month of December.

D. Logistics Report

Chief Chevalier reported on the remodel for Station 17.

E. Community Risk Reduction Report

7. ANNOUNCEMENTS

Chief Savage read a thank you letter from a recipient of the food and toy drive at Christmas. They were very appreciate to the WMFFA (Union), and Station 15 for their efforts in making their Holiday a happy one.

8. BUSINESS

A. Discussion and Possible: December Financial Report

Ben Archer-Clowes referred the board members to the December 2016 Financial Report in their packets. He discussed the key points of the report, which included revenues and expenditures.

Member Lynn Browne-Wagner made a motion to approve the financial reports for the month of December 2016 as presented, and Member Paul Wyatt seconded the motion. The vote was unanimous and the motion carried.

B. Discussion and Possible Action: Approval and adoption of the 2015 International Fire Code (IFC) with amendments.

Member Paul Wyatt made a motion to table the approval and adoption of the 2015 International Fire Code with amendments, and Member Ed Lindquist seconded the motion. There was discussion on there being no objections with the City of Show Low nor Navajo County, however they would like more time to study and ask questions about this code. The vote was unanimous to table the approval and adoption of the 2015 International Fire Code with amendments, and the motion carried.

C. Discussion and Possible Action: Purchase offer for the property located at 5472 Wagon Wheel Lane (Wagon Wheel Station).

Chief Savage reported to the Board that the second offer on the property located at 5472 Wagon Wheel Lane was withdrawn. There is no action necessary at this time.

D. Discussion and Possible Action: Fire District Policy on Policy on Standards of Conduct.

The Board was given a copy of the relined version of the District's Policy entitled Standards of Conduct. The change recommended is specific to what is known as mandatory hold and requires suppression personnel to continue to operate in their position until properly relieved. There has not been a problem regarding staffing or hold over when and if necessary, this policy change is meant to clearly articulate the expectations and provide guidance for the Telestaff implementation team during advanced configuration.

Member Paul Wyatt made a motion to approve the Standards of Conduct Policy as amended, and Clerk Amy Kay seconded the motion. The vote was unanimous and the motion carried.

E. Discussion and Possible Action: Fire District Policy on Work Schedules (Suppression Personnel).

The Board was given a copy of the relined version of the District's Policy entitled Work Schedules (Suppression Personnel). The change recommended is specific to what is known as a mandatory hold and requires suppression personnel to continue to operate in their position until properly relieved. Again, this has not been a problem however this policy is meant to clearly articulate the expectations and provide guidance for the Telestaff implementation team during advanced configuration.

Member Ed Lindquist made a motion to approve the amended Work Schedules (Suppression Personnel) Policy as recommended by staff, and Member Paul Wyatt seconded the motion. The vote was unanimous and the motion carried.

9. NEW AGENDA ITEMS

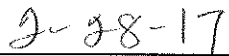
2015 International Fire Code with amendments. It was the consensus of the Board that each Board Member would study the code and contact Chief Savage for questions to be answered.

10. ADJOURNMENT

Thereafter, Clerk Amy Kay declared the public session adjourned at approximately 8:01 p.m.



Board Clerk



Date