

# TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened Tuesday, February 27, 2018 at approximately 6:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

## BOARD MEETING

1. **CALL TO ORDER** – Clerk Ed Lindquist called the meeting to order at approximately 6:05 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Board Chair Amy Kay, Clerk Ed Lindquist, Paul Wyatt, and Dennis Hughes were present. Lynn Browne-Wagner was absent.
4. **APPROVAL OF MINUTES**
  - A. Regular session – January 23, 2018  
Member Paul Wyatt made a motion to approve the Regular session minutes of January 23, 2018 and Ed Lindquist seconded the motion. The vote was unanimous and the motions carried with Dennis Hughes abstain.
5. **CALL TO THE PUBLIC**
6. **REPORTS AND CORRESPONDENCE**
  - A. Fire Board Report  
All the present board members commented on the success of the Station 17 dedication held on February 22, 2018.
  - B. Fire Chief's Report  
Member Dennis Hughes noticed on the budget report those three paydays cause an issue with the bottom line and asked if we can't anticipate those (third paydays) and make an adjustment. Chief Savage stated that they do anticipate it; however, during the budget process they take the total and divide by 12 months. Gabe Buldra stated that they do anticipate those third paydays it just wasn't updated for the year. They do try to do it so on those third paydays; you don't see the big swings in the variances for the month.  
  
Member Dennis Hughes asked about the meetings with Pinetop-Lakeside regarding the WUI codes, who is involved in this meeting. Community Risk Manager, Kirk Webb stated the members of the Wildland Urban Interface (WUI) are Norris Dodd, Cody Blake, Jim Morris, Kelly Wood, and Brian Russell. The purposes of these meeting are to bring the current Lakeside-Pinetop codes up to date with the current WUI codes.

Chief Savage asked the board members to review the Navajo County Assessor's office 2018 Levy report. He explained the reason for the drop of levy, and Gabe Buldra said the biggest drop was in commercial personal property, which is the assets of the business that they self-report on, this is where we saw the biggest decrease in percentages. The other drop was on agricultural and vacant lot was a specific dollar amount. Chief Savage stated that although we see these cuts, it does not reflect that the economy in the area is not recovering.

C. Operations and Training Report

Member Dennis Hughes asked for the definition of a Knox box. Chief Wood explained that it was a box found outside of commercial building and some residential homes. It contains the keys to the building so the firefighters can enter the building during an emergency.

Clerk Ed Lindquist asked for information regarding the stolen drug bag and Chief Wood answered his question as this was a first time incident and correctional items were put in place.

D. Logistics Report

Chief Savage reported that Chief Chevalier was unavailable as he is currently in South Dakota overseeing the construction of Station 17's new Engine. He will be addressing any questions regarding his report.

E. Prevention and Community Risk Reduction Report

Chief Savage stated that there was an article in today's paper regarding Fire Wise for the members to review.

Clerk Ed Lindquist asked the relationship with the City of Show Low and the 2015 Fire Code that the TMFMD passed. Chief Savage stated that there were some initial bumps in the road, but the city is now on board.

## 7. ANNOUNCEMENTS

## 8. BUSINESS

### A. Discussion and Possible: January Financial Report

Gabe Buldra, Senior Consultant, James Vincent Group, referred the board members to the January 2018 Financial Report in their packets. He discussed the key points of the report, which included revenues and expenditures.

Member Dennis Hughes prompted a discussion regarding our PSPRS rate for the next fiscal year.

Gabe Buldra stated he will present a resolution next month regarding changes in the amortization schedule for unfunded liability. He stated the benefits TMFMD would receive from this change and why he needs to present it at the next board meeting.

Member Dennis Hughes made a motion to approve the financial reports for the month of January 2018 as presented, and Clerk Ed Lindquist seconded the motion. The vote was unanimous and the motion carried.

- B. Discussion and Possible Action: Fire Chief's Performance evaluation and employment contract:** The Board may choose to go into executive session pursuant to A.R.S. 38-431.03 (A) (1) for a personnel matter. The Fire Chief has been notified in writing of this meeting and has the option to have this session in public.

Chief Savage asked to go into executive session pursuant to A.R.S. 38-431.03(A) (1). Member Dennis Hughes made a motion for the Board to go into executive session and Clerk Ed Lindquist second the motion. The vote was unanimous and the motion carried.

The Executive Session convened at 6:29 P.M.  
The Regular Session Resumed at 6:36

Member Ed Lindquist made a motion to reaffirm the Fire Chief's employment contract to include a 3% increase in salary consistent with the Districts salary and wage scales, beginning the first full pay period after the anniversary date and Member Dennis Hughes seconded the motion. The vote was unanimous and the motion carried.

Chair Amy Kay thanked Chief Savage.

#### 9. NEW AGENDA ITEMS

Timberland Acres Water District and Timberland Acres Road Improvement District to consider the Timberland Acres Station; which we identified as surplus; they would like to address it at the next board meeting.

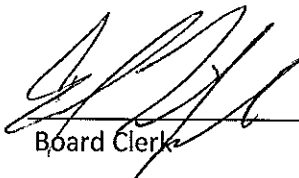
The thirty year amortization.

Update on the 2018 Wildland Fires by the State Forestry Northeast District Office manager.

Wildland Finances

#### 10. ADJOURNMENT

Thereafter, Chair Amy Kay declared the public session adjourned at approximately 6:40 PM. PM.

  
Board Clerk

03-27-18  
Date