

TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened Tuesday, May 22, 2018 at approximately 6:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** – Board Chair Amy Kay called the meeting to order at approximately 6:00 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Board Chair Amy Kay and Member Dennis Hughes were present with Board Clerk Ed Lindquist telephonically.
4. **APPROVAL OF MINUTES**
 - a. Executive Session – March 27, 2018

Board Clerk Ed Lindquist had not had the opportunity to review the Executive minutes from March 27, 2018. No action taken on the Executive minutes dated March 27, 2018.

- b. Regular session – April 24, 2018

Board member Dennis Hughes made a motion to approve the Regular session minutes of April 24, 2018 and Board Chair Amy Kay seconded the motion. The vote was unanimous and the motion carried.

5. **CALL TO THE PUBLIC**

Ms. Kristine Sleighter addressed the Board and staff regarding the Timberland Acres property in Linden. She currently serves as the Treasurer on the Timberland Acres Special Road District and has served as the Special Assistant to the Timberland Acres Domestic Water Improvement District. She stated that the Substation has served as the only available building for both the Road District and Water District boards to meet to discuss water and road issues that impact the community. She stated that the Road District currently operates on a tax over ride and partners with Navajo County for the majority of road improvements. Ms. Sleighter informed the Board that there were 2 events that have plagued the Road District, theft of funds by a rogue board member and snow-storm damage to the roads. The Water District operates on fees charged to customers and is aggressively working to upgrade its aging infrastructure. Ms. Sleighter mentioned the individual that had originally donated the property to the Fire District. She asked the Board to consider donating the property back to the community. She thanked the Board for their time.

Mr. Brian Shields addressed the Board and staff regarding the Timberland Acres property in Linden. He asked that the Timberland Acres property in Linden be donated and to not approve the auction sale of the property as there are no funds available to purchase the property from the District. He stated that the Fire District has made no improvements and that any improvements have been made by the residences of the area. He stated that the Water and Road boards use the building for meetings as there is nowhere else in the community to hold meetings. He thanked the board.

6. REPORTS AND CORRESPONDENCE

A. Fire Board Report

Board member Dennis Hughes welcomed the public from Timberland Acres. He stated that he was one of the founding members of the Water and Road districts and is sensitive to the issues and thanked the public for bringing the issues to the meeting.

B. Fire Chief's Report

Chief Savage referred the board the Fire Chief's report in the packet. Board member Dennis Hughes asked Chief Savage for an update on the CON. Chief Savage stated that as of May 21, 2018 the Administrative law judge rendered his opinion that was not in Timber Mesa Fire and Medical Districts favor and will now go before the Director of the Department of Health Services.

Chief Savage congratulated Fire Marshal Russell on earning his Bachelor's Degree in Public Safety Management and Administration and for being recognized as a designated Fire Marshal by the Center for Public Safety Excellence (CPSE).

C. Operations, Medical Services and Training Report

Board member Dennis Hughes asked about the status of the individual involved in the "vehicle vs. pedestrian" incident. Chief Wood gave an update. He also referred the board to the Operations, Medical Services and Training report.

D. Logistics Report

Chief Chevalier referred the board members to the Logistics report in the packet. Board member Dennis Hughes asked about the Capital Plan that is under development. Chief Chevalier explained the long term plan would be for allocating funds to items needed. Chief Chevalier referred the Board members to the certifications that Mr. Nolan Crandell received. He stated that Mr. Nolan Crandell, Mr. Cole Estes and Mr. Kevin Reading have all been working on their education. They are all EVT (Emergency Vehicle Technician) certified at different levels. Chief Chevalier recognized Fleet on their continuing education.

E. Prevention and Community Risk Reduction Report

Chief Savage referred the Board to the report in the packet. Chair Amy Kay thanked Kirk Webb for participating in the Bike Rodeo and the Community Preparedness event.

7. ANNOUNCEMENTS

Reminder-the change for the regular board meeting schedule for next month (Monday, June 25th, 2018).

Chief Savage referred the Board to the thank you letters in their packet.

Chief Savage reminded the Board of the upcoming AFCA/AFDA conference being held July 10-12 in Glendale.

8. BUSINESS

A. Discussion and Possible: April 2018 Financial Report

Gabe Buldra, Finance Director for TMFMD, James Vincent Group, referred the board members to the April 2018 Financial Report in their packets. He discussed the key points of the report, which included revenues and expenditures. Board member Dennis Hughes commented that 5% +/- is tolerable in the budget. Mr. Buldra informed the Board that he is still waiting to hear if the District has achieved an Excellence award.

Board Clerk Ed Lindquist made a motion to approve the financial reports for the month of April 2018 as presented, and Board member Dennis Hughes seconded the motion. The vote was unanimous and the motion carried.

B. Public Hearing: Tentative approval of the Fiscal Year 2018-2019 Fire District Budget

Chair Amy Kay opened the public hearing at approximately 6:24 pm. No public spoke so the hearing was closed at approximately 6:25 pm.

C. Discussion and Possible Action: Tentative approval of the 2018-2019 Fire District Budget

Chief Savage reviewed the tentative budget and the highlights. He credited Chief Wood and his staff for the internal safety procedures that have contributed to lowering the Workers Compensation rates that resulted in a savings for the District. He stated that the proposed budget for next fiscal year is \$9,977,869.00 with the tax rate of \$2.99. He stated that it is fair to say that staff has been very responsible in budgeting and finances and continue to provide excellent service at a significantly reduced rate to the citizens. The board members thanked Chief and staff for the hard work and a job well done.

Board member Dennis Hughes moved to tentatively approve the FY 2018-19 Fire District budget in the amount of \$9,977,896.00 and direct staff to post the budget as required by law with the final approval at the next meeting in June, and Board Chair Amy Kay seconded the motion. The vote was unanimous and the motion carried.

D. Discussion and Possible Action: Approval of wage and salary scale for 2018/19 implementation

Chief Savage referred the board members to the wage scale. The scale has not changed but includes a Support Services Supervisor position (which is currently Lead Mechanic) and reclassifies the Finance Clerk to a more appropriate pay scale and includes an Inspector/Investigator position for future growth.

Board Chair Amy Kay moved to approve the wage and salary scale for 2018/19 as proposed, and Board member Dennis Hughes seconded the motion. The vote was unanimous and the motion carried.

- E. **Discussion and possible action: Approval of public auction for real property located at 6282 Juniper Ridge Road, Linden AZ 85901; and also, the real property located at North 41st Avenue, Parcel #309-52-015A (Fairway Park property) in Show Low. The Board may choose to go into executive session pursuant to A.R.S. §38-431.03(A)(3) for legal advice, A.R.S. §38-431.03(A)(4) for instruction to legal counsel, and A.R.S. §38-431.03(A)(7) regarding the purchase, sale or lease of real property**

Chief Savage recommended that the Board enter into executive session. Board member Dennis Hughes moved to enter into executive session, and Board Clerk Ed Lindquist seconded the motion. The vote was unanimous and the motion carried.

The Executive Session convened at approximately 6:34 pm.
The Regular Session resumed at approximately 6:44 pm.

Board member Dennis Hughes addressed the public stating that the information the board had would be to have a public auction. After a discussion amongst the board, they would like to explore a different option for the properties.

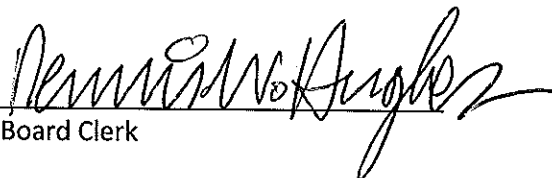
Board member Dennis Hughes motioned to table any decision by the board for a public auction for the real property located at 6282 Juniper Ridge Road, Linden and the real property located at North 41st Avenue, Show Low (Fairway Park), parcel #309-52-015A and to pursue other options for the disposition of the real properties, and Chair Amy Kay seconded the motion. The vote was unanimous and the motion carried.

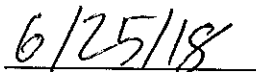
9. NEW AGENDA ITEMS

Final approval of the 2018-2019 Budget
Timberland Acres and Fairway Park property

10. ADJOURNMENT

Thereafter, Chair Amy Kay declared the public session adjourned at approximately 6:48 PM.


Board Clerk


Date