

TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened August 27, 2018 at approximately 6:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** – Chair Amy Kay called the meeting to order at approximately 6:00 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Board Chair Amy Kay, Board Clerk Ed Lindquist, Member Dennis Hughes, Member Paul Wyatt and Member Lynn Browne-Wagner were present.
4. **APPROVAL OF MINUTES**
Regular Session of July 23, 2018

Member Lynn Browne-Wagner made a motion to approve the Regular session minutes from the July 23, 2018, with the correction on Agenda item 8D that Member Dennis Hughes seconded the motion. Member Dennis Hughes seconded the motion with the corrections for the July 23, 2018 board minutes. The vote was unanimous and the motions carried.

5. **CALL TO THE PUBLIC**

6. **REPORTS AND CORRESPONDENCE**

A. **Fire Board Report**

Member Dennis Hughes reported that there will be three running for two TMFMD fire board seats.

Member Ed Lindquist wanted to recognize Chief Morgan for writing the grant for SCBA's, which TMFMD is expected to receive 60 new SCBA's through this grant.

B. **Fire Chief's Report**

C. **Operations and Training Report**

Member Dennis Hughes asked about the event with the dispatch issues. Chief Chevalier has met with the City of Show Low and those issues have been resolved.

Member Dennis Hughes asked about the Fallen Firefighters Memorial in September. Chief Savage reported that Chief Plumley will attend this event in Colorado, and that TMFMD has attended this event in the past.

TMFMD currently has one Type 6 in Oregon, a Type 3 in California, and Darren Cluff is on a fire in Washington State.

Member Ed Lindquist asked about training for the new alarm system, and Chief Savage stated all will be trained on this new system.

D. Logistics Report

Chief Chevalier announced that TMFMD has been awarded the Regional Assistance to Fire Fighters Grant (AFG) for the request for Self-Contained Breathing Apparatus (SCBA's). He showed the group the SCBA's that the District will obtain through this grant.

Clerk Ed Lindquist asked if the doors had been fixed at Station 17, and Chief Chevalier reported they have been aligned. He also asked about the new ambulance and Chief Chevalier reported it will be here tomorrow. It will be wrapped red and decals put on, installing a Cradle Pointe (device used for data and connectivity with dispatch), the radio and medical supplies. This unit is planned to be house at station 14, and the primary focus of this unit will be for inter facility transports.

Clerk Ed Lindquist asked if there were any restrictions on disposing of the old SCBA's. Chief Chevalier reported MSA will offer a trade value.

E. Prevention and Community Risk Reduction Report

7. ANNOUNCEMENTS

There was a letter in the Board packets from Lydiann McFadden thanking the District for providing the Kachina Amateur Radio Club and the White Mountain Hamfest Committee with a firefighter and equipment for their First Aid station at their event.

8. BUSINESS

A. Discussion and Possible: July Financial Report

Melissa Tomlinson, Senior Consultant with the James Vincent Group, referred the board members to the July 2018 Financial Report in their packets. She discussed the key points of the report, which included revenues and expenditures.

Member Dennis Hughes made a motion to approve the financial reports for the month of July 2018 as presented, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous and the motion carried.

B. Discussion and Possible: Presentation by Navajo County on the Potential Formation of a Countywide Jail District.

Glen Kephart, Navajo County Manager, Bryan Layton, Assistant County Manager, Brad Carlyon, Navajo County Attorney, and Randy Moffitt, Chief Deputy presented information on Prop 419, the formation of a new Countywide Jail District.

C. Discussion and Possible Action: Presentation by John Flynn on the White Mountain Lake Fire District.

Mr. John Flynn has been appointed by Navajo County as the administrator of the White Mountain Lake Fire Board. Mr. Flynn presented to TMFMD Fire Board the concerns of their current financial situation as well as a cooperative efforts study he has completed pursuant to statute. He asked the board to consider a proposal in regard to White Mountain Lake, and will bring information to the TMFMD Fire Board. He will also make recommendations to the County Board of Supervisors.

Topics discussed: TMFMD awarded White Mountain Lake in the CON; consolidating (absorb the Fire District); merger (combining) or shared services; look at finances very carefully and

look into all aspects; consensus was that the board is willing to look at reports, etc. but must have information in writing. Mr. Flynn explained the process.

Member Dennis Hughes made a motion that the Board direct the Chief and his staff to consider any proposal forwarded to Timber Mesa by Mr. Flynn in regard to White Mountain Lake Fire District and prepare a recommendation for the Board including a financial analysis and a timeline for implementation, and Clerk Ed Lindquist seconded the motion. The vote was unanimous and the motion carried.

D. Discussion and possible action: Approval of waiver of conflict of interest and consent to joint representation r.e. legal service of William R. Whittington and the law firm BPCWS as it relates to the White Mountain Lake FD.

In regard to the previous agenda item, we are required to acknowledge that Mr. Whittington serves as general counsel for both the TMFMD and White Mountain Lake Fire District. There is a potential for some conflict of interests. A copy of the waiver was in the packet for review that discloses the firms representation of both agencies as well as the potential conflict.

Clerk Ed Lindquist made a motion to approve the waiver of conflict of interest and consent to joint representation concerning Mr. Whittington's representation of both the TMFMD and White Mountain Lake FD, and Member Paul Wyatt seconded the motion. The vote was unanimous and the motion carried.

E. Discussion and possible action: Acceptance of proposal for commercial insurance for Fiscal Year 2018/19.

In the board packets were copies of premium summaries from two separate insurance brokers for property and casualty, accident and sickness coverage. The District has been with VFIS of Arizona since inception of the District. It was recommended that the District continue service with VFIS of Arizona for several reasons, which were outlined in the packet.

Clerk Ed Lindquist made a motion to accept the proposal for commercial insurance, including accident and sickness coverage, as presented and direct staff to renew our policy with VFIS of Arizona, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous and the motion carried.

F. Discussion and possible action: The public is invited to give input on the TMFMD FY2018/19 amended budget prior to final approval

Chair Amy Kay opened the public hearing. There was not public that came forward. No motion needed, and the public hearing was closed.

G. Discussion and Possible Action: Approval of the FY 2018/19

In the July 2018 Board meeting the Board tentatively approved an amended budget that included the expenses and revenues from the expanded CON. The changes to the budget include \$950,000 additional revenue from ambulance fees, all of the expenses associated with the CON including six new fire fighters, on additional support services worker, and increasing our contribution to financial reserves to a total of \$350,000. There is no change to the tax rate or levy and it will reduce the overall tax burden on our citizens in years to come. The budget has been posted as required by law and there has been no public comment.

Chair Amy Kay made a motion to approve the amended budget for Fiscal Year 2018/19 in consideration of the expanded CON in the amount of \$10,976,896, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous and the motion carried.

H. Discussion and Possible Action: Purchase of a new powered gurney.

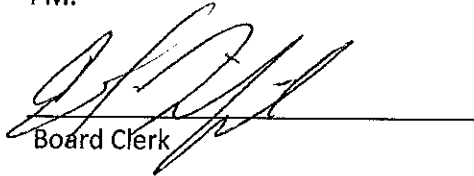
Included in the approved amended budget is the purchase of a new powered gurney to equip the ambulance that was purchased in the July Board meeting. The Ferno INX gurney being proposed is a change from the previous power gurney that has been purchased. This change is based on new technology available through Ferno at a significantly reduced price. It was budgeted at approximately \$43,500 and we are asking approval to purchase the Ferno INX gurney for \$38,821.20. This is the complete price inclusive of tax, shipping etc.

Clerk Ed Lindquist made a motion to approve the purchase of one Ferno INX powered gurney in the amount of \$38,821.20, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous and the motion carried.

9. NEW AGENDA ITEMS

10. ADJOURNMENT

Thereafter, Chair Amy Kay declared the public session adjourned at approximately 7:36 PM. PM.


Board Clerk

Sept. 24, 2018
Date