



TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened October 26, 2020 at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** Clerk Dennis Hughes called the meeting to order at approximately 3:00 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Clerk Dennis Hughes, Member Lynn Browne-Wagner (*telephonically*), Member Ed Lindquist, and Member Amy Kay were present.
4. **APPROVAL OF MINUTES**
Regular Session of September 28, 2020

Member Amy Kay motioned to approve the Regular Session minutes from September 28, 2020, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous, and the motion carried.
5. **CALL TO THE PUBLIC**
None
6. **REPORTS AND CORRESPONDENCE**
 - A. Fire Board Report – none
 - B. Fire Chief's Report – Report included in the packet. Chief Savage referred the Board to his report regarding the GFOA Award for Excellence. This is the 3rd year in a row that the District has received this award. Discussion regarding the POD exercise with an update given.
 - C. Operations, Medical Services and Training Report – Report included in the packet.
 - D. Logistic, Support Services and Fleet Maintenance report – Report included in the packet. Chief Chevalier gave a brief update on the search for property to relocate Station 15.
 - E. Prevention and Community Risk Reduction report – Report included in the packet.
7. **ANNOUCEMENTS**
None
8. **BUSINESS**
 - A. **Discussion and Possible Action: Financial Report**

Sara Simonton, Accounting Manager for James Vincent Group, referred the Board to the September 2020 Financial Report in the packets. Ms. Simonton reviewed the Key Points of the report, which

included Revenues and Expenditures for the month of September. Revenue was \$721,396 which was \$115,240 over budget. Received tax collection from Navajo County. Expenses for September were \$929,461 which was over budget by \$44,995. This was driven by overtime and wildland. Year to Date revenues were \$1,445,171 which is under budget by \$67,876. Year to Date expenses were \$3,031,794 which was over budget by \$122,619.

Clerk Dennis Hughes moved to approve the financial reports for the month of September 2020 as presented, and Member Amy Kay seconded the motion. The vote was unanimous, and the motion carried.

B. Discussion and Possible Action: Tentatively approve amending the Fire District's Fire and Life Safety Code and to adopt the 2018 International Fire and Life Safety Code with applicable amendments

Chief Savage referred the Board to the Fire Code documents included in the packet. He recommended this item be tabled to give local contractors time to ask questions and have discussions with the Fire Marshal.

9. New Agenda Items:

10. Adjournment

Thereafter, Clerk Dennis Hughes declared the public session adjourned at approximately 3:19 pm.



Board Clerk

11-23-2020
Date