



## TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened September 28, 2020 at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

### BOARD MEETING

1. **CALL TO ORDER** Chair Paul Wyatt called the meeting to order at approximately 3:04 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Paul Wyatt, Clerk Dennis Hughes, Member Lynn Browne-Wagner, and Member Amy Kay were present.
4. **APPROVAL OF MINUTES**  
Regular Session of August 24, 2020

Clerk Dennis Hughes motioned to approve the Regular Session minutes from August 24, 2020, and Member Amy Kay seconded the motion. The vote was unanimous, and the motion carried.

5. **CALL TO THE PUBLIC**  
None

6. **REPORTS AND CORRESPONDENCE**

- A. Fire Board Report – Clerk Dennis Hughes stated Union members were in neighborhoods with information regarding the Bond and asked how the information was being received. Chief Savage said it has generally been positive.
- B. Fire Chief's Report – Report included in the packet. Chief Savage informed the board of Captain Anderson's retirement. The exit interview went well. Captain Anderson was unable to attend the planned retirement event so will get with him at a later date to give him his retirement plaque. Clerk Dennis Hughes asked if the auditing firm would be contacting the board members. Mr. Buldra stated that with the COVID restrictions, the auditors would not be visiting face to face but would call on the phone.
- C. Operations, Medical Services and Training Report – Report included in the packet. Clarification was given on 2 bullet points to Clerk Dennis Hughes.
- D. Logistic, Support Services and Fleet Maintenance report – Report included in the packet. Clerk Dennis Hughes congratulated Chief Chevalier on his appointment as the AFDA Area 1 Director.
- E. Prevention and Community Risk Reduction report – Report included in the packet. Chair Paul Wyatt asked about hydrant testing in the White Mountain Lake area. Chief Russell gave an update and is working with developers in the area.

## **7. ANNOUNCEMENTS**

None

## **8. BUSINESS**

### **A. Discussion and Possible Action: August Financial Report**

Gabe Buldra, Principal for James Vincent Group, introduced Sara Simonton to the Board. She is an Accounting Manager and has been employed by the James Vincent Group for the past 2 years. The Board was then referred to the August 2020 Financial Report in the packets. Mr. Buldra reviewed the Key Points of the report, which included Revenues and Expenditures for the month of August. Revenue was \$449,127 which was over budget by \$99,659. Navajo County revenue was \$34,781 which was under budget by \$1,562 due to tax collection. Non-levy revenue was \$414,346 which was over budget by \$101,221 due to the grant reimbursement for an ambulance. Expenses totaled \$988,898 which was under budget by \$38,034. Fiscal year revenues are \$723,775 which is under budget by \$47,364. Fiscal year expenses are \$2,101,630 which is over budget by \$76,922. Chair Paul Wyatt asked how many ambulances the District currently has. Chief Chevalier stated 8.

Member Amy Kay moved to approve the financial reports for the month of August 2020 as presented, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous, and the motion carried.

### **B. Discussion and Possible Action: Acceptance of the fiscal Year 2019 Staffing for Adequate Fire and Emergency Response (SAFER) grant funding in the amount of \$1,941,138.00**

Chief Savage reminded the Board of the SAFER grant application that was submitted last year for 9 firefighters (3 per shift). The District has been awarded the grant and, as a result of the CARES Act, the 9 firefighters will be 100% fully funded by the grant for the first 3 years. He is asking the Board for authorization to accept the grant award on behalf of the District and move forward with the hiring of the firefighters.

Clerk Dennis Hughes moved that we authorize the Fire Chief to accept the Fiscal Year 2019 SAFER grant award as the authorized representative for the Fire District in the amount of \$1,941,138 and direct staff to proceed with the hiring process for nine new firefighters, and Member Amy Kay seconded the motion. The vote was unanimous, and the motion carried.

### **C. Discussion and Possible Action: Request for single parcel annexation at 290 Williams Drive, Lakeside, Arizona 85929 (parcel ID 311-11-017A)**

Chief Savage referred the Board to a letter received from Mr. and Mrs. Curry. This request is like two earlier requests in which the Board took action to deny pending the outcome of a larger annexation effort. He recommends the Board decline the request for single annexation pending the outcome of the Lakeside CON Annexation.

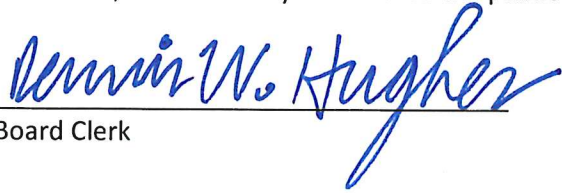
Member Amy Kay moved that we approve the attached letter denying the request for single parcel annexation for the property located at 290 Williams Drive pending the outcome of the Lakeside CON annexation effort, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous, and the motion carried.


**9. New Agenda Items:**

Updates on Bond

**10. Adjournment**

Thereafter, Chair Paul Wyatt declared the public session adjourned at approximately 3:26 pm.

  
Board Clerk

  
Date