



TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened on December 20, 2021, at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** Chair Dennis Hughes called the meeting to order at approximately 3:00 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Dennis Hughes, Clerk Amy Kay, Member Jamie Adams, Member Lynn Browne-Wagner, and Member Paul Wyatt.
4. **APPROVAL OF MINUTES**
Regular Session of November 22, 2021

Member Paul Wyatt motioned to approve the Regular Session minutes from November 22, 2021, as written and Clerk Amy Kay seconded the motion. The vote was unanimous, and the motion carried.
5. **CALL TO THE PUBLIC**
None
6. **EMPLOYEE RECOGNITION**
 - A. Presentation of Purple Heart to Firefighter Jonathan Willis
 - B. Reassignment of Division Chief Darren Cluff
 - C. Promotion of Division Chief Taber Heisler
7. **REPORTS AND CORRESPONDENCE**
 - A. Fire Board Report – no reports given.
 - B. Fire Chief's Report – Report included in the packet. Chair Dennis Hughes asked about the firefighter applications received and benefits. Chief Savage gave an explanation about the increase in costs for health insurance. Member Paul Wyatt asked about Timberland Acres in Linden. Chief Savage gave an update. Received a plaque from the City of Show Low showing their appreciation for our help during the bike accidents earlier this year.
 - C. Administrative Services Report – Report included in the packet. Chief Chevalier updated the Board on the fraudulent checks that Navajo County alerted the District about. He gave an update on the grants received so far with Chief Livermore explaining the rescue boats. Chair Dennis Hughes asked about the

cyber-attack on the Telestaff system. Chief Chevalier gave an explanation and how the affected payroll processing was being managed.

- D. Operations, Medical Services and Training Report – Report included in the packet. Chief Livermore referred the Board to the additional report included in the packet. Member Jamie Adams asked if one of the reports could be adjusted to reflect 3 years of data. Chief Livermore will make that adjustment for next year.
- E. Logistic, Support Services and Fleet Maintenance report – Report included in the packet. Chief Wood informed the Board that the new Nomex/barrier hoods received through a grant from the 100 Club had been issued. He thanked Engineer Clay Wallace for his work on the grant. Chief Wood said the fence repair at the back of the Administration/Fleet property has been completed. He gave an update on the ordering of new helmets to replace the current ones.
- F. Prevention and Community Risk Reduction report – Report included in the packet. No question from the Board.

8. ANNOUNCEMENTS

Arizona Fire District Association January conference in Tucson

9. BUSINESS

A. Discussion and Possible Action: November 2021 Financial Reports

Mr. Gabe Buldra, Principal for James Vincent Group, presented the monthly financials for November 2021. He reviewed the key points which include the Revenue, Expenses and the Year-to-date Revenue and Expenses. The following were included in the board packet for review: Balance sheet, Summary of reconciled cash balances, Income Statement of Revenues and Expenditures, Capital Estimated vs. Actual expenses YTD, Income vs. Expenses graph, Monthly Disbursement report and 12-month cash flow. Mr. Buldra informed the Board that the Public Safety Personnel Retirement System (PSPRS) contribution rates were made available with a 1.5% increase for next fiscal year. Chair Dennis Hughes commented on the cash flow position. Discussion ensued regarding the overtime budget with Chief Savage giving an update on staffing challenges due to COVID illnesses.

Chair Dennis Hughes moved that we approve the financial reports for the month of November 2021 as presented, and Clerk Amy Kay seconded the motion. The vote was unanimous, and the motion carried.

B. Discussion and Possible Action: Board Officer Elections

Discussion ensued amongst the board members with Member Lynn Browne-Wagner agreeing to serve as clerk of the fire board. Per the by-laws, Clerk Amy Kay will serve as the Chairperson for the fire board.

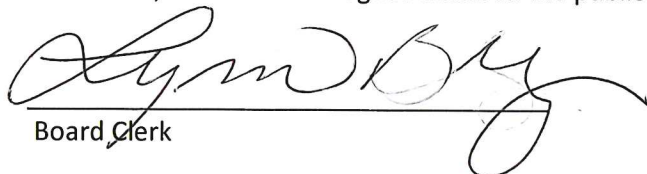
Chair Dennis Hughes nominated Lynn Browne-Wagner to the position of Board Clerk for the Timber Mesa Fire and Medical District, and Clerk Amy Kay seconded the motion. The vote was unanimous, and the motion carried.

10. NEW AGENDA ITEMS

None

11. ADJOURNMENT

Thereafter, Chair Dennis Hughes declared the public session adjourned at approximately 3:37 pm.


Board Clerk

1-24-22
Date