



TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened February 24, 2020 at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** Board Chair Paul Wyatt called the meeting to order at approximately 3:00 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Paul Wyatt, Member Ed Lindquist and Member Lynn Browne-Wagner were present.
4. **APPROVAL OF MINUTES**
Executive Session of December 16, 2019
Regular Session of January 27, 2020
Executive Session of January 27, 2020

Member Ed Lindquist motioned to approve the Executive Session minutes from December 16, 2019, Regular Session minutes from January 27, 2020 and the Executive Session minutes from January 27, 2020, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous, and the motion carried.

5. **CALL TO THE PUBLIC**
None
6. **REPORTS AND CORRESPONDENCE**
 - A. Fire Board Report – none
 - B. Fire Chief's Report – Report included in the packet
 - C. Operations, Medical Services and Training Report – Report included in the packet.
 - D. Logistic, Support Services and Fleet Maintenance report – Report included in the packet.
 - E. Prevention and Community Risk Reduction report – Report included in the packet.
7. **ANNOUNCEMENTS**
Recognition of the Sierra Pines HOA as the District's most recent Firewise designated community

Chief Jim Morgan, Fire Chief of Pinetop Fire District and Regional Firewise Liaison, explained what a Firewise community is and the process to achieve the designation. He stated that there are now 12 Firewise communities in the White Mountains with 3 of them in Timber Mesa Fire and Medical District's boundaries. There have been multiple agencies involved along with the University of

Arizona. A plaque was presented to the Sierra Pines HOA by Chief Morgan. Both Chief Savage and Chief Morgan thanked Kirk Webb and Sierra Pines HOA for their work in accomplishing the Firewise designation.

8. BUSINESS

A. Discussion and Possible Action: January 2020 Financial Report

Gabe Buldra, Principal for James Vincent Group, referred the board members to the January 2020 Financial Report in the packets. Mr. Buldra discussed the Key Points of the report, which included Revenues and Expenditures for the month of January. Revenue was under budget by \$276,425. Expenses were over budget by \$118,116. Fiscal year revenues were under budget by \$183,560 and expenses were under budget by \$32,481.

Member Ed Lindquist moved to approve the financial reports for the month of January 2020 as presented, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous, and the motion carried.

B. Discussion and Possible Action: Presentation by staff and direction from the Governing Board re: budget preparation for the fiscal year 2020/2021

Chief Savage presented the early budget information for 2020/2021 with a power point presentation. Information was reviewed and discussed regarding the Tax Revenue Forecast, Revenues, Personnel Expenses, Buildings and Land, Vehicles and Equipment, Communication and Training, Management Expenses, and Capital needs. Member Lynn Browne-Wagner asked about in-house EMS training. Chief Savage said the in-house training has not yet happened. Member Ed Lindquist asked if the budget included funding from the IGA with the City of Show Low. Chief Savage responded yes, there is a place holder for the revenue. Possible revenue from Grant opportunities was discussed. Personnel needs were presented and discussed. Election expense included in the budget. Chief Savage, Chief Wood and Chief Chevalier gave explanations on the current capital needs for the District. Member Ed Lindquist asked about the turnouts for the firefighters. Chief Savage explained that with the help of Labor the decision was made on who would receive the extra sets of turnouts. Chief Savage asked if there were anymore questions or any other items to be considered. The Board had none.

C. Discussion and Possible Action: Establishing a citizens advisory committee to consider referring a General Obligation Bond to the November ballot of voter for approval to fund capital improvement needs

Chief Savage referred to the Bond information prepared by Stiffel Investment in the packet. He reviewed with the Board the process used last year in establishing a Citizens Advisory Committee. He would like to reassemble the committee to evaluate the District's capital needs. The possible need to relocate Station 15 due to the current location was discussed. Chair Paul Wyatt asked if there was an associated cost with the Bond. Chief Savage stated yes for the bond consultant and financial advisor. Chair Paul Wyatt asked for a motion.

Member Ed Lindquist moved that we authorize staff to engage a bond consultant and financial advisor, and to form a Citizens Advisory Committee to make a recommendation to the Fire Board by May 15th, 2020 about referring a general obligation bond to the voters at the general election in 2020 and for what amount, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimous, and the motion carried.

D. Discussion and Possible Action: Contract for services with Global Traffic Technologies for traffic preemption

The floor was turned over to Chief Chevalier. He stated that the District has worked in cooperation on this project and the IGA with the City of Show Low and Pinetop Fire District. The attorneys from Navajo County, City of Show Low and the District have reviewed the agreement. This technology will provide safer operations of emergency vehicles and faster response times. The City of Show Low has already approved the agreement and Pinetop Fire District is in the process of approving at their next meeting. Once agencies have signed the agreement, the project can move forward.

Member Ed Lindquist moved to approve the Master Sale of Goods and Services Agreement with Global Traffic Technologies for traffic preemption technology subject to final legal approval; and Member Lynn Browne-Wagner seconded the move. The vote was unanimous, and the move carried.

E. Discussion and Possible Action: Annexation of certain real property within Navajo County into the Timber Mesa Fire and Medical District pursuant to A.R.S. §48-262.1,2,3 and 4; (1) approval of Boundary Change Impact Statement; (2) establishing a date for a public hearing; (3) authorizing notification to property owners within the annexation area; (4) authorizing notification to the Navajo County Board of Supervisors

The floor was turned over to Chief Brian Russell. The Board was reminded of the recent decline for a single parcel annexation request in the Porter Mountain area. This area is in the CON boundary but not the District boundaries. The Board was referred to the impact statement and area map in the packet. The annexation process was explained. Mailers will be sent out to the owners in the affected area and a hearing date will need to be set. There are 93 parcels in the annexation area.

Member Lynn Browne-Wagner moved to approve the Boundary Change Impact Statement for the Lakeside CON annexation area as presented and set the date for a public hearing as March 23, 2020 at 3pm. Additionally, that we direct staff to notify property owners within the affected area and the Navajo County Board of Supervisors as required by law, and Member Ed Lindquist seconded the move, The vote was unanimous, and the moved carried.

F. Discussion and Possible Action: Purchase offer for real property in Show Low, Arizona to relocate Station 15. The Board may go into executive session pursuant to A.R.S. §38-431.03(A)(3) for legal advice; A.R.S. §38-431.03(A)(4) instructions to legal counsel, and A.R.S. §38-431.03(A)(7) consultation with Fire District's representative re: purchase offer

Member Ed Lindquist moved to convene in executive session pursuant to A.R.S. §38-431.03(A)(3) legal advice, (A)(4) instructions to legal counsel, and (A)(7) consultation with the District's representative re: the purchase of real property in Show Low, AZ, and Member Lynn Browne-Wagner seconded the move. The vote was unanimous, and the move carried.

Thereafter; the Board entered executive session at 4:18 PM.

Thereafter; the Board reconvened the regular board meeting at 5:23 PM.

Member Lynn Browne-Wagner moved to direct the District's representative to prepare a purchase offer as directed in executive session, and Member Ed Lindquist seconded the move. The vote was unanimous, and the move carried.

- G. Discussion and Possible Action: Fire Chief's performance evaluation and employment contract. The Board may go into executive session pursuant to A.R.S. §38-431.03(A)(1) for a personnel matter. The Fire Chief has been notified in writing of this meeting and has the option to have this session in public**

Member Lynn Browne-Wagner moved to convene in executive session pursuant to A.R.S. §38-431.03 (A)(1) for a personnel matter, and Member Ed Lindquist seconded the motion. The vote was unanimous, and the motion carried.

Thereafter; the Board entered executive session at 5:26 PM.

Thereafter; the Board reconvened the regular board meeting at 5:48 PM.

Member Lynn Browne-Wagner moved to approve the employment contract for Bryan Savage to continue as Fire Chief of the Timber Mesa Fire and Medical District as presented, and Member Ed Lindquist seconded the move. The vote was unanimous, and the move carried.

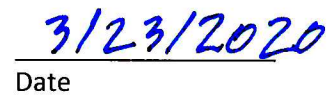
9. New Agenda Items:

CON update

10. Adjournment

Thereafter, Chair Paul Wyatt declared the public session adjourned at approximately 5:48 pm.


Board Clerk


Date